

WINEBRENNER THEOLOGICAL SEMINARY  
Findlay, Ohio

**DIRECTED STUDY FORM**

PROCEDURE: Regularly scheduled courses at the seminary may be taken outside of the scheduled time frame on the basis of directed study only when the course cannot be taken at the regularly scheduled time because of an irreconcilable scheduling conflict affecting the normal degree progress of a student. It is understood that some courses are not suitable for directed study.

Periodic personal consultations between the student and the instructor are held throughout the trimester. The amount and quality of academic work required must be at least equal to that done in the regular classroom situation.

Students requiring a directed study format for a regularly scheduled course will utilize the following procedures:

1) Submit a Directed Study form to the registrar explaining their unusual circumstances requiring the directed study delivery format; 2) If approved by the academic dean and registrar, the student may proceed with registering for the directed study course with the appropriate professor assigned by the academic dean; and 3) The student meets with the professor who will serve as the instructor and evaluator of the directed study course. The completion deadline for a directed study is the end of the trimester.

Name of Student \_\_\_\_\_  
(last) (first) (middle)

Term \_\_\_\_\_ Year \_\_\_\_\_

Department \_\_\_\_\_ Course Number \_\_\_\_\_

Course Title \_\_\_\_\_

Credit Hours \_\_\_\_\_ DATE \_\_\_\_\_

Rationale for requesting a directed study: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

Signatures required below if approved:

\_\_\_\_\_  
Assigned Instructor

\_\_\_\_\_  
Date

***Deadline for submitting work:*** \_\_\_\_\_

\_\_\_\_\_  
Dean of Seminary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Registrar of Seminary

\_\_\_\_\_  
Date

DISTRIBUTION:

Retain original in student file

Copies: Student

Instructor

Directed Study File

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